## Vice President

- Presides in the absence of the President
- Fills in for the President for any meeting, local or district; that the President cannot attend.
- Works with other officers and committee members
- Assist the Player Agent with conducting the Player tryouts, Drafts and all other player transaction or selection meetings
- Make rounds with Division Representatives to observe practices to assure that the practices are being held smoothly and properly.
- Ex-officio member of all committees Membership, concession stand and any other committee as established by the Board of Directors.
- Works as liaison between Safety Officer and FCPR for safety issues at Clear Brook Park
- Conducts the Team Mom/Managers Meeting
  - Works with the Division Reps and Information Officer to ensure all of the important information is put in the Managers Folders
  - Works with the Secretary to set up the date, time and location of the meetings.
- Conducts the Tryouts/Draft for the Spring Season
  - $\circ$   $\,$  Works with the Secretary to set up the date, time and location.
  - Works with the Equipment Manager to get all necessary equipment that will be needed
  - Sends the information to the Player Agent so a mass email can be sent out to let the players know date, time and location
  - Gets volunteers to help run the Tryouts/Draft
- Conducts Meet the Team
  - Works with the Secretary to set up the date, time and location.
  - Sends the information to the Player Agent so a mass email can be sent out to let the players know date, time and location
- Participate in assisting with Live Registrations for Spring and Fall Seasons
- Participate in Park Duty when the season begins
- Help out in the Concession Stand from March 15<sup>th</sup> to October 31<sup>st</sup>
- Carries out such duties and assignments as may be delegated by the President
- Carries out such duties as assigned by the Board of Directors