

Concession Stand Manager

If the Board votes to bid on concession stand, the following are your responsibilities.

- Beginning of Season:
 - At beginning of season, get equipment from Storage Solutions for Setup
 - Clean Equipment and Stand to meet Health Inspection Guidelines
 - Schedules Health Inspection at the beginning of the season. Prior to 1st Practices.
- Organizes the purchase of concession products
 - Ensure that the Treasure receives the invoices and is aware of all payment terms.
- Create a Committee to help run, clean, operate and schedule volunteers in the concession stand.
- Responsible for the management of the concession sales at Park events
- Schedules volunteers to work the concession stand during Park events – this can be delegated to an Auxillary Member to assist.
- Collects and reviews concession related offers including coupons, discounts and bulk-purchasing opportunities
- Dispose of used oil properly, based on Health Regulations
- Organizes, tallies and keeps records of concession sales and purchases
 - Opening Cash Register Form
 - Closing Cash Register Form
 - Create Deposit to give to Treasurer
- Train all volunteers on the cash Register
- Pay for minors between the ages of 15 and 17 years of age for working in the concession stand from the cash drawer at the end of the shift
- Board of Directors to set the pay scale for minors between the ages of 15 and 17 years of age for working in the concession stand
- Ensure Umpires receive their meal and drink after the games – items to be determined by the Board of Directors.
- At end of season, take equipment to Storage Solutions for winter storage.
- Participate in assisting with Live Registrations for Spring and Fall Seasons
- Participate in Park Duty when the season begins
- Help out in the Concession Stand from March 15th to October 31st
- Carries out such duties and assignments as may be delegated by the President
- Carries out such duties as assigned by the Board of Directors