

General Assistant

- Inventory Uniforms – shirts, pants, hats, socks, belts and other miscellaneous items in the uniform closet and in the C Crate.
- Arrange to have a ‘Yard’ sale for any of the items that cannot be used during fall or spring ball.
- Contact local vendors to get quotes for Fall Uniforms – Tshirts and Hats for players, managers and coaches
- Once approved by the board place order for the Fall Uniforms
- Sort and distribute Fall Uniforms to the teams.
- Contact local vendors to get quotes for Spring Uniforms – Tshirts, Hats, Pants and Socks (Socks depend on the length of the pants) for players. Tshirts and Hats only for managers and coaches.
- Once approved by the board place order for the Spring Uniforms
- Sort and distribute Spring Uniforms to the teams.
- Create a Parents Shirt/hat order form for Spring Season – orders must be prepaid.
- Place order for Parents Shirts/hat
- Sort and distribute Parents Shirts/hat
- Contact local vendors to get quotes for All Star Uniforms – Tshirts, Hats, Pants and Socks (Socks depend on the length of the pants) for players. Tshirts and Hats only for managers and coaches.
- Once approved by the board place order for the All Star Uniforms
- Sort and distribute All Star Uniforms
- Create a Parents Shirt/hat order form for All Stars – orders must be prepaid.
- Place order for Parents Shirts/hat
- Sort and distribute Parents Shirts/hat
- Participate in assisting with Live Registrations for Spring and Fall Seasons
- Participate in Park Duty when the season begins
- Help out in the Concession Stand from March 15th to October 31st
- Carries out such duties and assignments as may be delegated by the President
- Carries out such duties as assigned by the Board of Directors