

Safety Officer

- Create a complete Safety Plan – to be submitted to the President by November 31st.
 - Must include Plan
 - Lighting
 - Field diagrams
- Stock and distribute First Aid kits to teams and keep refill supplies stocked and available.
 - Ice Pack and First Aid replacement stock is to be checked weekly
 - Full First Aid kits to be placed in the upstairs office and in the concession.
- Contact Managers bi-weekly to check to see if they need any replacements to their First Aid kits
- Coordinate and work with the Vice President and Secretary to setup and run the First Aid and CPR clinics for the Managers.
- Coordinate and work with the Equipment Officer to check that all teams are using safety approved equipment; remove and replace defective equipment
- Monitor practice and game areas of potential safety issues; report any safety issues to the Vice President for repair. Does NOT have the authority to shut down any game or practice field without the approval of the Board of Directors.
- Educate parents, managers and coaches on proper submission of accident and injury reports with time frame guidelines.
 - Managers Meeting – Go thru the Little League Accident Report, insurance, deadlines, policy and procedures – what is expected of he/she.
 - Meet the Team – Go thru the Little League Accident Reports, insurance, deadlines, policy and procedure for the parents to let them know what is expected of them.
- Submit Accident Reports to Little League International by the deadline stated in the Little League policy.
 - All Accident Reports submitted to Little League International, must also have a copy submitted to the President.
- Participate in assisting with Live Registrations for Spring and Fall Seasons
- Participate in Park Duty when the season begins
- Help out in the Concession Stand from March 15th to October 31st
- Carries out such duties and assignments as may be delegated by the President
- Carries out such duties as assigned by the Board of Directors